

**Hopkins DDA Meeting****1/18/2024**

Meeting held at 8:00am at Sebright Products. Members present included Chris Kerber, Nick Price, Brent Sebright, and Charles Ybema.

- a. Financial Report: Checking Account Balance \$76,009. No items outstanding.
- b. Christmas Trees from the holiday festival. These need to be discarded. They are potted and can be replanted. Set deadline of 1/31 to get them removed.
- c. North Park lighting – looking to install a few directional lights near the bathrooms. Chris & Brent will meet at the park prior to the next meeting to evaluate the needs and system capabilities.
- d. Lions Club---at last night's Lion's Club meeting, the organization pledged to contribute \$ 5,000 for 5 years for 4<sup>th</sup> of July fireworks. Last year's cost for fireworks was ≈\$17,500. The Village of Martin, Monterrey Township, and Village of Hopkins used to contribute towards the 4<sup>th</sup>, but are less inclined towards such things as of late. Chris Kerber made motion to match the Lions Club donation contingent on proper DDA funding and the absence of other needs. Brent Sebright 2<sup>nd</sup> the motion. Passed unanimously.
- e. Discussion on 2024 projects --- downtown parking lots: sealcoating, striping, parking bumpers, etc. Chris will start to get bids.
- f. Strongman – Charles to talk to Josh, Wyatt, and Chance about taking over the Strongman Competition. Discussion took place regarding moving it to August or September and Fusion Fitness of Wayland taking on a bigger role.
- g. Car Show – discussion took place with regards to the DDA contributing some money to programming to cover hot dogs, drinks, and musical acts. Brent Sebright motioned to give Car Show organizer Danny Kisner \$ 300 for musical acts and \$ 200 for food/drinks for 4 events. The motion was 2<sup>nd</sup> and passed unanimously.
- h. Motion to Adjourn. 8:29am.

Hopkins Downtown Development Authority

February 15, 202

Call to Order: Chairman Chris Kerber

Members Present: Brent Sebright, Dawn Buist, Chris Kerber, Nick Price,

Charles Ybema. Guests: John Vanderwall, Ben Williams

Secretary Minutes: Motion to approve by Sebright. Support by Price.

All Ayes.

Treasurers Report: \$76,026.66. Motion to approve, Sebright. Support:

Buist. All ayes.

New Business:

Fireworks: \$5,000.00 for 5 years . Motion by Sebright to support.

Support Price. All Ayes. Hopkins Recreation

Outstanding bills: Hometown Decorations: \$650.00

Strongman Contest: August 12,2014

North Park Benches: Motion for two benches , not to exceed

\$3,000.00. Motion to approve by Sebright. Support by Ybema. All

Ayes.

New Business:

North Park Lighting: Ben Williams

Sidewalk replacement in DDA area: Ben Williams

Playground Equipment in North Park: Lions Club

Motion to adjourn by Sebright . Support by Ybema. All Ayes.

# Hopkins Downtown Development Authority

April 25, 2024

Call to Order: Chairman Chris Kerber

Members Present: Chris Kerber, Dawn Buist, Brent Sebright, Tabitha Kennedy Guests: John Vanderwall

Secretaries Report: Motion to approve by Sebright. Support by Kennedy. All Ayes.

Treasures Report: N/A

Motion to set date for Strongman Contest for August 17, 2024 by Sebright. Support by Kennedy. All Ayes.

Motion for Chairman Kerber to make final decision on Strongman Contest by Sebright. Support by Kennedy. All Ayes.,

Motion to support payment of \$3,021.49 for North Park Benches. Motion by Sebright. Support by Buist. All Ayes.

Motion to make conversation for lighting for North Park with three Village Council Members, three Lions Club Members , and two DDA Members for a contribution of \$15,000 each. Motion by Sebright. Seconded by Kennedy. All Ayes

Committee Members:

Village: Ben Williams, Eric Alberta

DDA: Sebright, Kerber

Lions Club: Jay Ardnt, Charlie, Scott Langlois

Motion to support payment of \$960.00 to Little Red Wagon by Sebright, Support by Kennedy. All Ayes.

Motion by Sebright to purchase Veterans memorial bench for up to \$1,000.00. Support by Buist. All Ayes (check with Lions)

Village: new flags (Andy Maines at school) (Mindy Genter Graphics)

Call for adjournment by Sebright. Support by Buist. All ayes.0

# Hopkins Downtown Development Authority

May 25, 2024

Call to Order: Chris Kerber at 7:30 a.m.

Members Present: Dawn Buist, Chris Kerber, Tabitha Kennedy, Nick Price, Stephanie Wilson, Charles Ybema

Secretary Report: Motion by Kennedy to approve. Support by Buist. All Ayes.

Treasurer Report: \$119,852.79. Motion by Kennedy. Support by Kerber. All Ayes.

Park Projects: Basketball court, lights at North Park

Strongman Contest: announcement of date , August 17.

Replacement of parking bumpers, striping and seal coat in Post Office lot.

Motion to adjourn by Ybema. Seconded by Price. All Ayes

# Hopkins Downtown Development Authority

June 20, 2024

Call to Order: Chairman Chris Kerber

Members Present: Brent Sebright, Dawn Buist, Tabitha Kennedy, Chris Kerber, Charles Ybema, Stephanie Wilson

Motion to approve minutes as presented by Kennedy. Support by Buist. All ayes.

Treasures Report: N/A

Creek Ditches: Motion to approve \$800.00 to DK Landscape for mowing by Sebright. Support by Kennedy. All ayes.

Park Projects Three bids in for Basketball court. Scott Langlois and Jay Arndt to do demo. Basketball court poles to final decision, Brent Sebright.

Motion to pay \$300.00 for reset of parking lot bumpers by Kennedy. Support by Sebright. All Ayes.

Ybema: Strongman 's Contest Report

Business Banners: Motion to approve \$150 per banner and 26 sets of hardware and up to \$1,000 for security cameras by Kerber. Support by Sebright. All Ayes.

Price: Presented update for walking path around North Park.

Motion to adjourn by Sebright. Support by Buist. All Ayes.

# Hopkins Downtown Development Authority

July 25, 2024

Call to Order: Chairman Chris Kerber

Members Present: Dawn Buist, Tabitha Kennedy, Chris Kerber, Stephanie Wilson, Nick Price

Visitors : Eric Alberta, Jon Vanderwall

Motion to approve minutes as presented by Kerber. Support by Price  
All ayes.

Treasures Report: June: \$107,599.86. Moved by Buist to approve.  
Support by Kennedy. All Ayes.

Lights in Park Project. Motion by Buist to purchase poles and lights  
for North Park. Yeah: Buist, Kennedy Nah: Kerber, Price, Wilson.  
Motion not passed.

Motion by Kerber to approve of purchase for two lights for pavilion  
for up to \$2,000.00. Support by Wilson. All Ayes

Motion by Buist to approve payment for ½ of wood chips for New  
Park Playground. Support by Price. All Ayes.

Motion for removal of three trees in DDA area, for \$7,050.00 by Price.  
Support by Kennedy. All Ayes.

Motion to support Legend Concrete bid for sidewalk in DDA Area by  
Kennedy. Support by Buist.

Motion to place an outside faucet for watering up to \$200.00 at  
Hopkins Hardware (Derek Becker) by Wilson. Support by Kennedy.  
All Ayes. Meeting adjourned at 8:15.

# Hopkins Downtown Development Authority

August 22, 2024

Call to Order: Chairman Chris Kerber

Members Present: Dawn Buist, Tabitha Kennedy, Chris Kerber, Stephanie Wilson, Brent Sebright, Charles Ybema

Visitors: Jon Vanderwall

Motion to approve minutes as presented by Kerber. Support by Sebright. All ayes.

Treasures Report: N/A

Cement Pad for Benches. Motion by Kerber to purchase cement pad for \$480.00. Support : Sebright All Ayes.

Discussion to put out bid for Asphalt. One bid from A—1 Asphalt Inc. for \$21,410.00. Getting other quotes.

Motion to adjourn by Kerber. Support by Sebright. All Ayes.  
Meeting adjourned .

Nick

Hopkins Downtown Development Authority

September 19, 2024

Call to Order: Chairman Chris Kerber

Members Present: Dawn Buist, Tabitha Kennedy, Chris Kerber, Stephanie Wilson, Nick Price, Charles Ybema

Visitors: Jon Vanderwall

Motion to approve minutes as presented by Kerber. Support by Price. All Ayes.

Treasures Report: \$107,646.24. Motion to approve by Price. Support by Buist. All Ayes.

Speed Light for road by North Park. Motion by Buist to purchase Speed light for up to \$3,800.00. Support : by Price All Ayes.

Strongman Contest. \$592.22 profit. Promoter earlier net year. Motion to reimburse Ybema \$2,628.60. Motion b Kerber. Support by Buist. All Ayes.

Motion to adjourn by Kerber. Support by Sebright. All Ayes.  
Meeting adjourned .

Quote for new Village Flags. Buist and Kennedy.

Basketball Court at North Park. Demolition: Hopkins Lion's Club \$500.00 donation. Court Construction: Hopkins Lion's Club, \$14,000. Hopkins DDA, \$14,000. (Legend Concrete)

Motion to approve \$14,000 for Basketball Court in North Park from DDA by Kennedy. Support by Ybema. All Ayes.

Discussion for building walking track around North Park.

Three boulevards, poured: \$33,000.00 - \$37,000.00

4 inch pour.

Legend with haul away and pour \$35,311.00. Check in with new Hopkins Township and Hopkins Village Master Plan.

Table until New Year.

Meeting adjourned. Motion by Kerber. Support by Buist. All Ayes.

Hopkins Downtown Development Authority

October 17, 2024

Call to Order: Chairman Chris Kerber

Members Present: Dawn Buist, Tabitha Kennedy, Chris Kerber, Stephanie Wilson, Charles Ybema , Brent Sebright

Visitors: Jon Vanderwall

Motion to approve minutes as presented by Sebright. Support by Kerber. All Ayes.

Treasures Report:

Request for large Christmas Tree for Park: Dan Kisner

Thank you for supporting Cruising in the Park: Dan Kisner

Hometown Celebration: Megan Frank, Thank you.

Motion to approve purchase of Christmas Trees from Armintrouts for the Park. Motion by Sebright. Support by Kennedy. All Ayes.

Motion to approve purchase of three speed lights for \$9,3000.00 bu Sebright. Support by Kerber. All ayes.

Discussion of Village Flags, getting cost of 30 Flags and 26 pieces of Hardware.

Motion to adjourn by Sebright. Support by Kennedy. All Ayes.

Meeting adjourned. Motion by Kerber. Support by Buist. All Ayes.